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Disciplinary Procedure/Action for State or National Events

(To be used when a 4-H youth or adult participant breaks rules/does not follow Code of Conduct.)

Procedure on Site of State or National Event

- Event chaperone deals immediately with issue on site
- Chaperone consults with State 4-H Event Coordinator on location to determine consequences (sent home, etc.)
- State 4-H Event Coordinator notifies appropriate County 4-H Staff and State 4-H Staff
- Parent of 4-H youth participant contacted as appropriate.

Note: If it is a criminal act, it will be reported to local authority immediately. The participant will remain in the presence of an adult supervisor until local authorities arrive.

Action Taken When Delegate Returns Home

(To be used when a youth delegate is sent home or would have been sent home. County 4-H Agent/Program Associate will oversee this process.)

Reimbursement is expected from the delegate to all those who paid any portion of their cost to participate in the event, re: parents, county 4-H, state 4-H, local 4-H volunteer association, and other scholarship sources. Individual situations can be reviewed in the case of financial need.

The youth delegate will be on a 6-month probationary period during which he/she will not be permitted to attend any State or National 4-H events or activities. To regain their “4-H member in good standing” status, the delegate must agree to complete the following tasks:

- Write and send letters of apology to all parties involved, re: parents, county 4-H staff, chaperones, state 4-H staff and others who supported their participation in the event.
- Prepare and present a 5 – 8 minute oral presentation addressing the area of violation to a group of adults, youth and the state peer review team. Group may include the county 4-H agent/program associate, 4-H leaders and club members.
- Complete a minimum of 3 hours community service related to the area of wrongdoing,

When the requirements are completed, the county 4-H agent/program associate, with the input from the peer review team, will review the above items with the delegate and decide to reinstate or not reinstate as a “4-H member in good standing.”

NOTE: By signing this form, both delegate and parent acknowledge their understanding of and agreement to this policy.

Delegate Signature _____ Date _____
Parent Signature _____ Date _____

Completed above requirements, is reinstated: Date _____
County 4-H Agent/Program Associate Signature _____

Final 1/03 MC



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